

## End User Datasheet

# OX Contacts

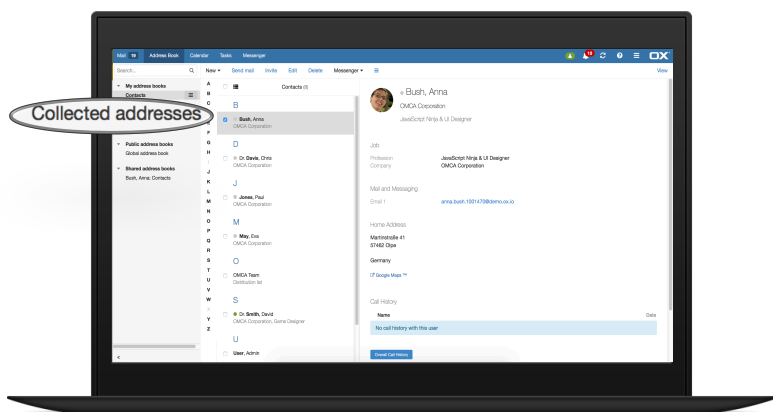
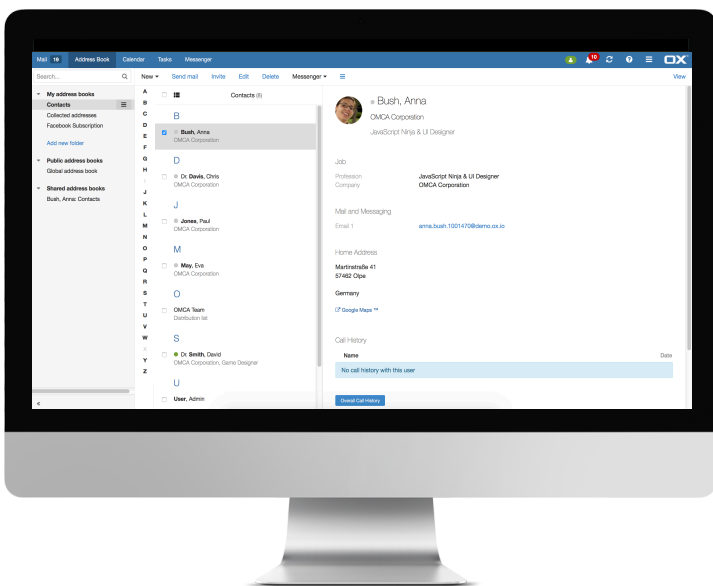
OX Contacts is an easy-to-use address book and organization tool that helps you manage your contacts efficiently. Its clean and modern design is focused on creating, managing, and delivering contact information with ease. OX Contacts facilitates better organization by flexibly letting you create private folders, the necessary subfolders, and groups to assign your contacts to. In addition, OX Contacts offers public folders, which provide shared address books for all users in your group environment. All of these are easy to work with: a handy search function makes it easy to find your contacts, whichever folder they are in.

New contacts can be created via a simple form. You decide which information to save for the contact – with one click, you can extend the basic form to add detailed information in various optional fields, which can be a valuable business aid.

You can synchronize your contacts with other solutions by using the CardDAV protocol family. Finally, getting started is easy: if you need support, OX App Suite assists you with a setup function that creates a profile for the address book and explains all of the subsequent steps to you.

A simple layout characterizes OX Contacts: it presents a clear overview at a glance, letting you manage and utilize your contacts without any unnecessary complexity. On the left, you will find your complete folder tree, including private, public, and shared folders. A sorted list of contacts in the selected folder is provided at the center of the screen. In addition, an alphabet bar gives you quick access to contacts starting with a specific letter. The pane at the right displays a selected contact's information and details. OX Contacts even provides a profile picture to accompany the address-book entry when one is available.

You can access OX Contacts from any device – the layout automatically adapts to the screen size. When you're on the go, you still get the best possible layout and resolution for the device you're using.



OX App Suite supports efficient contact management while also reducing the effort required for this work. For instance, one of the helpful address-book features automatically adds new contacts from your email conversations. As soon as you enable this function, email addresses from the email you send and receive are collected and added to OX Contacts.

OX Contacts is well integrated with all other parts of OX App Suite. This means that specific functions of applications for which it forms the foundation (Mail, Calendar, etc.) are available directly from the address book. For example, you can create a new email message to someone while viewing his or her contact details, and selected contacts can be invited to a new appointment without any need to switch application.

